

Elmhurst Airtightness Scheme Code of Conduct for Background Ventilation Testers

Members and Testers are required to comply with this Code of Conduct to operate with integrity, honesty and transparency and to ensure tests are carried out in a professional, competent and ethical manner which adhere to regulatory requirements.

The Elmhurst Airtightness Scheme (EAS) approves businesses, who may be a limited company or a partnership who employ trained Testers to undertake airtightness tests, or be a sole trader in which case the sole trader will be seen as a Member with one Tester.

Members and Testers will;

1. Conduct themselves respectfully and in a professional manner
2. Not falsify nor permit misrepresentation of qualifications required to be EAS registered
3. Accept revisions to the Code of Conduct whenever EAS reasonably make and reissue them
4. Retain certificates, reports and records for 15 years and produce them upon request by the EAS Scheme representative
5. Comply with data protection legislation applicable to your business
6. Cease to offer airtightness testing services using EAS registration when EAS membership is suspended, cancelled or withdrawn
7. Remove all references to EAS registration from all promotional material and contract/test documentation should EAS membership be cancelled
8. Report to the EAS Scheme Coordinator, any perceived violation(s) of this code of conduct by other individuals, companies or organisations
9. Agree to EAS publishing information relating to a member's membership status on the EAS website
10. Not bring EAS, or the airtightness industry into disrepute.

Testers will;

11. Undertake only assignments for which they are competent, and are suitably equipped to undertake
12. Be responsible for the measurement and calculations, including volume calculations
13. Authorise the issue of every EAS test certificate which bears their name
14. Observe and be responsible for the quality of airtightness tests and any report writing which is being undertaken by a tester under training
15. Be responsible for the test outcome, and technical judgment applied when undertaking a test
16. Keep up to date with changes in the industry
17. Record details of all tests, accurately and legibly, before leaving site
18. Work in a safe manner with Personal Protective Equipment (PPE) where required
19. Report any observed unsafe working practices to the building owner, or their agent, and record that notification in the site notes
20. Use up to date and approved software to calculate test results
21. Lodge test certificates through the Lodgement Portal for every test undertaken
22. Ensure that works are undertaken with proper regard for the physical environment and the safety, health and well-being of the public